



International Organization for Migration (IOM)
The UN Migration Agency

Position Title : **Senior Laboratory Technologist**
Duty Station : **Lilongwe, Malawi**
Classification : **General Service staff, G6**
Type of Appointment : **Special Short-Term Contract, with possibility of extension**
Estimated Start Date : **As soon as possible**

Closing Date : **June 10, 2024**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged. For the purpose of the vacancy, the following candidates are considered as first-tier candidates:

1. Internal candidates

Context:

Under the overall supervision of the Chief of Mission (CoM) and direct supervision of the Senior Migration Health Physician the incumbent will be responsible for technical support to laboratory services with respect to Migration Health Assessments (HAP) and other programmes implemented by the IOM Migration Health Division in country Lilongwe, Malawi.

Core Functions / Responsibilities:

1. Organize laboratory services and oversee daily activities for efficient and optimal service delivery while adapting services to prevailing local conditions, levels of expertise and available technology.
2. Implement a laboratory quality management system according to national and/or international guidelines, towards compliance with ISO 15189:2012 or similar standards, in collaboration with the regional laboratory coordinator.
3. Ensure that facilities and biosafety measures in the laboratory meet international standards and country requirements inform the Regional Laboratory Coordinator of any non-compliance and propose corrective actions.
4. Ensure that IOM quality standards for laboratory services are applied and meet the needs for HAP and other programmes or other project requirements through the

- development and maintenance of a laboratory quality manual that includes Standard Operating Procedures (SOPs) which are up to date and undergo annual review.
5. Ensure that the equipment and consumables are sufficient for the anticipated workload. Plan and coordinate procurement, delivery, installation, maintenance and operation of all laboratory equipment and optimal expenditure of consumables.
 6. Implement and maintain the system of organized record keeping, using IOM LIMS and MedStock applications, and information management for timely delivery of results, data collection, analysis and reporting for laboratory monitoring and facilitation to operational research.
 7. Maintain and promote high quality with regards to international standards in all aspects of service delivery via internal quality control and organizing participation in external quality assurance according to IOM standards.
 8. Monitor needs of staffing levels for planned workload. Participate in and facilitate recruiting, training, guiding and supervising laboratory staff. Maintain records of staff development and training.
 9. Ensure that external laboratories performing testing on behalf of IOM meet IOM and national quality standards.
 10. Achieve and maintain national licensing and/or recognition according to the national requirements, or agreement, in collaboration with the CMHO and CoM.
 11. Participate in annual HAP activities planning and budget preparation related to laboratory services.
 12. Liaise on laboratory related topics with national laboratories and laboratories in other countries, IOM Departments and national relevant entities.
 13. Establish, monitor and ensure a system of laboratory customer services meeting the expectations of clients, medical personnel, and counterparts; prioritize clients' interests and delivering of services with guiding principles of clients' dignity, beneficence and non-maleficence in courteous manner by the laboratory.
 14. Ensures compliance with IOM instruction INS 278 and undertakes all designated mandatory trainings.
 15. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- Bachelor's degree from an accredited academic institution in Medical (Clinical) Laboratory Sciences, Microbiology or a related discipline
- In addition, preferably, Master's degree or higher degree from an accredited academic institution.
- A valid license to practice, if applicable.

Experience

- Four years for bachelor's degree holder with relevant clinical laboratory experience in a busy institution, preferably in a laboratory.
- Proven management and/or Supervisory, organizational and planning skills.
- Demonstrated experience in clinical laboratory techniques.
- Demonstrated ability to implement a laboratory quality management system.
- Demonstrated knowledge of the principles and practices laboratory biosafety.
- Demonstrate effective managerial and leadership skills in the provision of quality laboratory services.

- Computer literate with good understanding of data collection and analysis for monitoring and continuous improvement of laboratory services and performance.
- Awareness of the laboratory role in health systems, optimal use of resources for quality and efficient services delivery.

Skills

- Effectively applies and transfers relevant technical knowledge and practices to personnel and laboratory operations
- Organizational skills.
- Communication skills.

Languages

Fluency in English is required.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 1

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply:

Interested candidates are invited to submit their applications via email to lilongwevacancy@iom.int by 10th June 2024.

Only shortlisted candidates will be contacted.

Posting period:

From 27.05.2024 to 10.06.2024