



International Organization for Migration (IOM)
The UN Migration Agency

Position Title : **Nurse**
Duty Station : **Lilongwe, Malawi**
Classification : **General Service staff, G5**
Type of Appointment : **Special Short-Term Contract, with possibility of extension**
Estimated Start Date : **As soon as possible**

Closing Date : **June 10, 2024**

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged. For the purpose of the vacancy, the following candidates are considered as first-tier candidates:

1. Internal candidates

Context:

Under the overall supervision of the Chief of Mission (CoM) and the direct supervision of the Senior Nurse, the successful candidate will be responsible for the following duties and responsibilities in relation to the Migration Health Assessment Centre (MHAC) in Lilongwe, Malawi.

Core Functions / Responsibilities:

1. Perform daily nursing activities in the Migration Health Assessment Clinic (MHAC) to fulfil the technical requirements of the resettlement countries in the areas of:
 - a. Medical examinations,
 - i. Such as checking vital signs, weight, height, visual acuity
 - ii. Blood, urine or sputum collection as required
 - b. Imaging
 - c. Laboratory testing
 - d. Vaccinations
 - e. TB management
 - f. Treatment and referrals

- g. Pre-departure procedures and medical movements
 - h. Documentation, certification and information transmission; and,
 - i. Other technical areas as may be required.
2. Provide information and detailed explanations to the migrants and/or refugees in relation to:
 - The migration health assessment process; and,
 - Treatments and referrals.
 3. Ensure proper identification and follow-up by:
 - Comprehensive history taking
 - Accurate and thorough Bio-data collection
 - Ensuring ID verification for each step of the health assessment process; and,
 - Keeping a register of applicants who undergo health investigations and testing.
 4. Follow and implement the Health Assessment Programme's check lists and SOP's and maintain standard universal precautions within MHAC.
 5. Verify samples of sputum, blood or others are properly transported to the laboratory or previously designated location.
 6. Maintain and monitor the MHAC pharmacy, stock, medical kits and emergency kits within the MHAC and for medical escorts if applicable.
 7. Provide pre and/or post counselling to migrants or refugees on TB or HIV education, prevention and management as appropriate.
 8. Prepare administrative reports and program updates as necessary.
 9. Support the planning and execution of mobile missions if applicable.
 10. Assist with pre-departure documents, briefings and preparations as necessary.
 11. Perform medical escort duties when required to ensure migrants receive continued care throughout all phases of migration (before departure, during the journey and at the final destination).
 12. Maintain collaborative relationships with various partners to facilitate the follow up and relevant information sharing. Partners include internal IOM departments, other health providers, panel physicians, embassies other UN agencies or NGO's and others as applicable.
 13. Collect statistical information and share with the Senior Migration Health Nurse or CMHO as per preset and agreed upon format.
 14. Perform other duties as may be assigned.

Required Qualifications and Experience

Education

- Nursing Degree with a minimum of three years relevant clinical experience and a valid license to practice nursing in Malawi.

Experience

- Excellent technical skills, including in phlebotomy.
- Training or working experience in the areas of Tuberculosis management, mass immunizations, communicable diseases, laboratory testing or public health is an advantage.
- Computer literacy required: MS Office suite (Word, Excel, Access)

Languages

Fluency in English is required.

Required Competencies

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators *level 1*

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, any residency or visa requirements, and security clearances.

How to apply:

Interested candidates are invited to submit their applications via email to lilongwevacancy@iom.int by 10th June 2024.

Only shortlisted candidates will be contacted.

Posting period:

From 27.05.2024 to 10.06.2024